



UTILITY COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Wednesday, October 13, 2021 at 4:00 PM

Agenda

CALL TO ORDER

Commission Members

Chuck Miller, Chair
Roger Kew
Jeff Freeman
Matthew Ordway

Staff, Consultants & Appointed/Elected Officials

Deputy City Administrator Ginger Faught
Public Works Director Aaron Reed
Building Official/Utilities Coordinator Sarah Cole

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

MINUTES

- 1. Approval of the June 9, 2021, Utility Commission regular meeting minutes.**

BUSINESS

- 2. Introduction of new Commission Member.**
- 3. Discuss and consider the appointment of Utility Commission Vice Chair for a term of one (1) year.**
- 4. Discuss and consider approval of the Utility Commission 2022 Meeting Calendar.**
- 5. Update and discussion regarding Water and Wastewater facility activities.**

6. City Council Activities Report
Chair Chuck Miller

EXECUTIVE SESSION

The Utility Commission for the City of Dripping Springs has the right to meet in executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with City Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Utility Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

UPCOMING MEETINGS

Utility Commission Meetings

November 1, 2021, at 4:00 p.m.

December 8, 2021, at 4:00 p.m.

City Council Meetings

October 19, 2021, at 6:00 p.m.

November 2, 2021, at 6:00 p.m.

November 16, 2021, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **October 8, 2021, at 1:00 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



UTILITY COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX
Wednesday, June 09, 2021 at 4:00 PM

MINUTES

CALL TO ORDER

With a quorum of the Commission present, Chair Langford called the meeting to order at 4:04 p.m.

Commission Members present were:

Jim Langford, Chair
Chuck Miller, Vice Chair
Jeff Foreman

Commission Members absent were:

Meghan Lind
Roger Kew

Staff, Consultants & Appointed/Elected Officials present were:

Public Works Coordinator Aaron Reed
Building Official/Utilities Coordinator Sarah Cole

PRESENTATION OF CITIZENS

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No one spoke during Presentation of Citizens.

MINUTES

1. Discuss and consider approval of the April 14, 2021, and May 12, 2021, Utility Commission regular meeting minutes.

A motion was made by Commissioner Foreman to approve the April 14, 2021, and May 12, 2021, Utility Commission regular meeting minutes. Vice Chair Miller seconded the motion which carried unanimously 3 to 0.

BUSINESS

2. Update and discussion regarding Water and Wastewater facility activities.

1. Wastewater Facility Report – Aaron Reed presented the report. Meters need to be recalibrated for discrepancies in March – May data. The Blue Ridge wastewater utility agreement has been approved, and Arrowhead Phase 3 infrastructure will be up for acceptance. Big Sky Phase 2 infrastructure is complete.

The Commission requested a representative from the Driftwood development present an update on the effluent line project at a future meeting.

2. South Regional Water Reclamation Facility Plan Set Review – Aaron Reed presented the design plans which are on file.

3. City Council Activities Report

Vice Chair Miller presented the report.

4. Update regarding upcoming seat expirations on the Utility Commission.

Chair Langford presented the item. Commissioner Lind and Chair Langford will not be seeking reappointment.

EXECUTIVE SESSION

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The Commission did not meet in Executive Session.

UPCOMING MEETINGS

Utility Commission Meetings

July 14, 2021, at 4:00 p.m.

August 11, 2021, at 4:00 p.m.

September 8, 2021, at 4:00 p.m.

City Council Meetings

June 15, 2021, at 6:00 p.m.

July 6, 2021, at 6:00 p.m.
July 20, 2021, at 6:00 p.m.

ADJOURN

A motion was made by Vice Chair Miller to adjourn the meeting. Commissioner Foreman seconded the motion which carried unanimously 3 to 0.

This regular meeting adjourned at 4:42 p.m.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Commission Meeting Date: October 13, 2021

Agenda Item Wording: **Discuss and consider approval of the Utility Commission 2022 Meeting Calendar.**

Agenda Item Requestor: Andrea Cunningham, City Secretary

Summary/Background: The attached 2022 meeting calendar for the Utility Commission was drafted using the approved 2022 CODS Holiday Calendar. No meetings required rescheduling due to holidays.

Recommended Commission Actions: Staff recommends the Commission approve the calendar as presented.

Attachments:

- Draft UC 2022 Meeting Calendar

Next Steps/Schedule: Update meeting calendar with approved meeting dates – website and meeting invite.

2022

Utility Commission Meetings

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

City Hall Closures

UC Meetings

- January 12
- February 9
- March 9
- April 5
- May 11
- June 8
- July 13
- August 10
- September 14
- October 12
- November 9
- December 7

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
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MAY

SUN	MON	TUE	WED	THU	FRI	SAT
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29	30	31				

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
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JULY

SUN	MON	TUE	WED	THU	FRI	SAT
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31						

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
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28	29	30	31			

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
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OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
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30	31					

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
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20	21	22	23	24	25	26
27	28	29	30			

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
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18	19	20	21	22	23	24
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