

# UTILITY COMMISSION REGULAR MEETING

# City of Dripping Springs Council Chambers, 511 Mercer St, Dripping Springs, TX Wednesday, October 13, 2021 at 4:00 PM

# Agenda

#### CALL TO ORDER

#### **Commission Members**

Chuck Miller, Chair Roger Kew Jeff Freeman Matthew Ordway

#### Staff, Consultants & Appointed/Elected Officials

Deputy City Administrator Ginger Faught Public Works Director Aaron Reed Building Official/Utilities Coordinator Sarah Cole

#### PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

#### **MINUTES**

1. Approval of the June 9, 2021, Utility Commission regular meeting minutes.

#### **BUSINESS**

- 2. Introduction of new Commission Member.
- 3. Discuss and consider the appointment of Utility Commission Vice Chair for a term of one (1) year.
- 4. Discuss and consider approval of the Utility Commission 2022 Meeting Calendar.
- 5. Update and discussion regarding Water and Wastewater facility activities.

#### 6. City Council Activities Report

Chair Chuck Miller

#### **EXECUTIVE SESSION**

The Utility Commission for the City of Dripping Springs has the right to meet in executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with City Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Utility Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

#### **UPCOMING MEETINGS**

#### **Utility Commission Meetings**

November 1, 2021, at 4:00 p.m. December 8, 2021, at 4:00 p.m.

#### City Council Meetings

October 19, 2021, at 6:00 p.m. November 2, 2021, at 6:00 p.m. November 16, 2021, at 6:00 p.m

#### **ADJOURN**

#### TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **October 8, 2021, at 1:00 p.m.** 

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



## UTILITY COMMISSION REGULAR MEETING

# **City of Dripping Springs**

Council Chambers, 511 Mercer St, Dripping Springs, TX Wednesday, June 09, 2021 at 4:00 PM

## **MINUTES**

#### CALL TO ORDER

With a quorum of the Commission present, Chair Langford called the meeting to order at 4:04 p.m.

#### **Commission Members present were:**

Jim Langford, Chair Chuck Miller, Vice Chair Jeff Foreman

#### **Commission Members absent were:**

Meghan Lind Roger Kew

### Staff, Consultants & Appointed/Elected Officials present were:

Public Works Coordinator Aaron Reed Building Official/Utilities Coordinator Sarah Cole

#### PRESENTATION OF CITIZENS

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No one spoke during Presentation of Citizens.

#### **MINUTES**

1. Discuss and consider approval of the April 14, 2021, and May 12, 2021, Utility Commission regular meeting minutes.

A motion was made by Commissioner Foreman to approve the April 14, 2021, and May 12, 2021, Utility Commission regular meeting minutes. Vice Chair Miller seconded the motion which carried unanimously 3 to 0.

#### **BUSINESS**

- 2. Update and discussion regarding Water and Wastewater facility activities.
  - **1. Wastewater Facility Report** Aaron Reed presented the report. Meters need to be recalibrated for discrepancies in March May data. The Blue Ridge wastewater utility agreement has been approved, and Arrowhead Phase 3 infrastructure will be up for acceptance. Big Sky Phase 2 infrastructure is complete.

The Commission requested a representative from the Driftwood development present an update on the effluent line project at a future meeting.

**2. South Regional Water Reclamation Facility Plan Set Review** – Aaron Reed presented the design plans which are on file.

#### 3. City Council Activities Report

Vice Chair Miller presented the report.

4. Update regarding upcoming seat expirations on the Utility Commission.

Chair Langford presented the item. Commissioner Lind and Chair Langford will not be seeking reappointment.

#### **EXECUTIVE SESSION**

The Utility Commission for the City of Dripping Springs has the right to meet in executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with City Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Utility Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Commission did not meet in Executive Session.

#### **UPCOMING MEETINGS**

#### **Utility Commission Meetings**

July 14, 2021, at 4:00 p.m. August 11, 2021, at 4:00 p.m. September 8, 2021, at 4:00 p.m.

#### **City Council Meetings**

June 15, 2021, at 6:00 p.m.

July 6, 2021, at 6:00 p.m. July 20, 2021, at 6:00 p.m.

#### **ADJOURN**

A motion was made by Vice Chair Miller to adjourn the meeting. Commissioner Foreman seconded the motion which carried unanimously 3 to 0.

This regular meeting adjourned at 4:42 p.m.



# STAFF REPORT

# **City of Dripping Springs**

**PO Box 384** 

#### **511 Mercer Street**

**Dripping Springs, TX 78620** 

**Submitted By:** Andrea Cunningham, City Secretary

**Commission Meeting** 

Date:

October 13, 2021

**Agenda Item Wording:** 

Discuss and consider approval of the Utility Commission 2022 Meeting

Calendar.

**Agenda Item Requestor:** Andrea Cunningham, City Secretary

Summary/Background: The attached 2022 meeting calendar for the Utility Commission was drafted

using the approved 2022 CODS Holiday Calendar. No meetings required

rescheduling due to holidays.

Recommended

**Commission Actions:** 

Staff recommends the Commission approve the calendar as presented.

**Attachments:** 

Draft UC 2022 Meeting Calendar

**Next Steps/Schedule:** 

Update meeting calendar with approved meeting dates – website and

meeting invite.

# 2022

# **Utility Commission Meeings**

JANU	JARY						FEBR	UARY					
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27	28	29	30	31			24	25	26	27	28	29	30
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22	23	24	25	26	27	28	19	20	21	22	23	24	25
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SUN 3 10 17	4 11 18	5 12 19	6 13 20	7 14 21	1 8 15 22	2 9 16 23	7 14 21	MON  1  8  15  22	2 9 16 23	3 10 17 24	4 11	5 12	6 13
SUN 3 10	4 11	5 12	6	7 14	1 8 15	2 9 16	SUN 7 14	MON 1 8 15	2 9 16	3 10 17	4 11 18	5 12 19	6 13 20
3 10 17 24	4 11 18	5 12 19	6 13 20	7 14 21	1 8 15 22	2 9 16 23	7 14 21	MON  1  8  15  22	2 9 16 23	3 10 17 24	4 11 18	5 12 19	6 13 20
SUN  3 10 17 24 31	4 11 18	5 12 19 26	6 13 20	7 14 21	1 8 15 22	2 9 16 23	7 14 21	MON  1  8  15  22  29	2 9 16 23	3 10 17 24	4 11 18	5 12 19	6 13 20
3 10 17 24 31	4 11 18 25	5 12 19 26	6 13 20	7 14 21 28	1 8 15 22	2 9 16 23	7 14 21 28	MON  1  8  15  22  29	2 9 16 23 30	3 10 17 24 31	4 11 18 25	5 12 19	6 13 20
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3 10 17 24 31	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	1 8 15 22 29	2 9 16 23 30	7 14 21 28	MON  1  8  15  22  29	2 9 16 23 30	3 10 17 24 31	4 11 18 25	5 12 19 26	6 13 20 27
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## **City Hall Closures**

# **UC Meetings**

January 12
February 9
March 9
April 5
May 11
June 8
July 13
August 10
September 14
October 12